

Level I Workshops (Foundational and Asset Building)

CMS Adult Workshops	Purpose	Objectives
Money Values and SMART Goals: How to Identify and Accomplish your Goals	Explores the "Why" behind how participants spend their money. This module also helps participants identify, prioritize and set S.M.A.R.T. (Specific, Measureable, Achievable, Realistic, Time-Based) goals that can help you be successful with follow-through and achievement of their goals.	 Identify personal financial values & beliefs and how they influence your financial decisions Identify, prioritize and set SMART goals Understand <i>needs</i> versus <i>wants</i> & how external influences impact your financial choices
Money Matters: Making Money Work for You How to Create and Maintain a Budget that Works	This module shows participants how to manage their money by preparing a personal spending plan and identifying ways to decrease their monthly income to expense ratio.	 Learn the steps to budgeting Identify ways to decrease spending and increase income while prioritizing bills Understand the importance of Monthly Income & Expenses Tracking
The ABCs of Credit & Borrowing: Everything you need to know about understanding and building credit	This module describes how credit works and helps participants determine if they're ready to apply for credit.	 Identify four types of loans & borrowing Distinguish between secured & unsecured loans Identify the factors lenders use to make loan decisions Discover how to guard against predatory lending practices
Healthy Banking: How to Identify, Open and Maintain a Healthy Banking Relationship	This module provides an overview of banking services and is designed to help participants build a positive relationship with a financial institution.	 Describe the steps involved in opening and maintaining a bank account Describe two types of deposit accounts & other banking services Learn how to read your account entries
Saving: How to Build Your Financial Future	This module helps participants identify ways they can save money and introduces saving options that will help them reach their goals.	 Determine the advantages and disadvantages of savings options before choosing where to build your savings Understand how emergency savings fund is part of the foundation of financial health Create a plan to save money for your goals

Note: All Level I and Level II Workshops run an estimated 90-120 minutes

Level II Workshops (Building Opportunity)

CMS Adult Workshops	Purpose	Objectives
Managing Your Credit: Identifying Ways to Build and Repair Your Credit	This module guides participants in understanding their credit report and assisting them in building a positive credit history.	 Understand why credit matters Identify components of credit reports Learn how to dispute errors Identify the factors that can improve or repair your credit
Financial Resiliency: A Springboard Back From Financial Challenges	This module explores the word "resiliency" and the steps needed for participants to begin the process of bouncing back onto the path leading towards economic stability.	 Develop an initial plan to recover financially from a disaster Learn how to save time, money, and stress when a disaster strikes by making financial preparations Recognize how to guard against credit repair scams
Protect Yourself: Know Your Rights As a Consumer	This module provides important information on the topics of identity theft, elder financial abuse, types of insurance to help manage risk, as well as financial preparedness.	 Learn about risks to your assets and how to reduce or eliminate some of those risks Learn about the techniques criminals use to commit identity theft and fraud, and how to protect yourself Recognize how the various types of insurance will help you reduce or manage your risks
Invest In Yourself: Building Wealth to Meet your Life Goals Part 1 & 2	This concept is broken into two parts to address both the financial and personal/individual assets one may have. It helps participants identify the building blocks necessary for planning, accumulating, protecting, enjoying and transferring wealth which will allow them to establish a sound and secure financial life.	 Part 1 Define stages of wealth building Discuss personal non liquid assets and how to figure true worth Discuss training and education as assets and what your right path may be Part 2 Explain types of retirement vehicles Learn the difference between asset allocation and diversification Know what to look for when choosing a financial advisor
Own Your Home: The Keys and Steps Toward Home Ownership	This module prompts participants to determine if they are ready to buy a home and then takes them through the steps necessary to make their dream of homeownership a reality.	 Figure out if you're ready to buy a home, and if so what you can afford. Learn about your financing options and how to get the best deal possible Understand the steps in the home buying process, and the roles professionals can play in helping you.